

The NSSEO Governing Board believes that each student should receive necessary medication in a safe, effective manner if the required medication must be administered during the school day.

Only medications, prescription and non-prescription, which are necessary to maintain the student while in school and only those that must be given during school hours will be administered, provided the following regulations are followed:

1. A written order for the medication (See Appendix) must be obtained from the licensed prescriber. The order must include the date, name of drug, dosage, route of administration, time of day, and the circumstances under which it should be given. The physician should include special handling instructions, details of the administration, potential reactions to the drug, and expected benefits. Written parent/guardian request that the school comply with the physician's order must be on file in the student's record prior to administering any medication.
2. Any change in the original written order for the administration of the medication must be provided to the school in writing by the child's licensed prescriber. No changes will be made without such a written order.
3. Medication to be administered during the school day must be brought to the school by the student's parent/guardian or designated adult. All medication is not to be sent to school with the student, and cannot be given to a bus driver or bus aide for delivery to school. On the rare occasion when a parent/guardian is unable to deliver medication to the school during regular business hours, the parent/guardian should contact the school office to make arrangements.
4. At the end of the school year, any unused medication must be picked up by the parent/guardian. Any unused portion that is not picked up by the parent/guardian will be destroyed, after the parent/guardian has been notified.

5. Medications must be stored in a locked drawer or cabinet separate from other health supplies. Medications requiring refrigeration are also to be maintained in a secure area.
6. Used syringes/needles will be disposed of according to the Department of Public Health.
7. Students who must carry an inhaler or EpiPen at all times must also have a written physician's order and signed parent/guardian permission (See Appendix).
8. Each dose shall be documented in the student's health record. Documentation includes date, time, dosage, route of administration, and initial of the nurse who apportioned the medication.
9. A procedure, when necessary, will be established for written feedback to the prescribing physician and parent/guardian at scheduled, appropriate intervals for the purpose of long-term medication monitoring.
10. Long-term authorization for medication from legal prescribers must be renewed annually.
11. NSSEO retains the discretion to reject requests for administration of medications that can be scheduled for intake at times other than school hours.
12. Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to NSSEO;

- c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
1. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
 2. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of NSSEO or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. NSSEO may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.