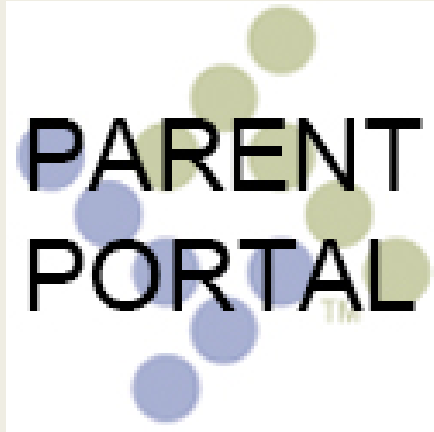




Parent Portal Guide



The Parent Portal gives you access to on-line student registration, the ability to update contact/student information, as well as allow you to access your child's gradebook.



Use your email address and password to login.
(Your password would have been emailed to you.)

A screenshot of the NSSEO login page. At the top is the NSSEO logo and the text "Northwest Suburban Special Education Organization". Below this are two tabs: "Staff" and "Parent", with "Parent" selected. The login form contains a "User Name:" label and an input field, a "Password:" label and an input field, a link for "Forgot your parent password?", and a "Login" button with a checkmark icon. Three red arrows point to the User Name field, the Password field, and the Login button respectively.

Staff Parent

User Name:

Password:

[Forgot your parent password?](#) Login



If you forgot your password, select the ***Forgot Your Password?*** link and input your email address. You will receive an email to reset your password.

NSSEO
Northwest Suburban Special Education Organization

Staff Parent

User Name:

Password:

[Forgot your parent password?](#) Login

Reset Your Parent Password

User Name

A link to reset your password will be sent to the email address associated with this user name.

[Forgot your user name?](#)

Continue Cancel



Once you are in the portal, be sure to check you are in the correct school year then go to **Select Tiles** to display the assignments tile.

Back Home Menu Student Tyler SIS Year Links Profile Print Help

Student Summary
Academic Year - 2017-18 Regular School Year

Announcements Documents Online Registration Approved Send Email Student Details Update Household Data

Select Tiles icon

Select Tiles



Make sure the **Assignments** box is checked and then click **Save**.
(Once you have clicked **Save**, you will be directed back to the **Home** page.)

The screenshot shows the Tyler SIS interface with a 'Select Tiles' dialog box open. The dialog box contains the following options:

- Announcements
- Assignments (circled in red)
- Documents
- Send Email
- Student Details
- Update Household Data

At the bottom of the dialog box, there are four buttons: 'Select All', 'Deselect All', 'Save', and 'Cancel'. A red arrow points to the 'Save' button. The background interface shows a navigation bar with 'Back', 'Home', 'Menu', and 'Student' icons, and a 'Student Summary' section for the 'Academic Year - 2017-18 Regular School Year'.



The *Assignments* tile will now be visible on your portal.

Clicking on the *Assignment* tile will direct you to the assignment/gradebook page.

The screenshot shows the Tyler SIS student portal interface. At the top, there is a dark blue navigation bar with icons for Back, Home, Menu, Student, Tyler SIS, Year, Links, Print, and Help. Below the navigation bar, the page title is "Student Summary" for the "Academic Year - 2017-18 Regular School Year". A row of tiles includes Announcements, Documents, Online Registration (Approved), Send Email, Student Details, and Update Household Data. The "Assignments Today" tile is circled in red and displays the following data:

Assignments Today		
0	0	1
Due Today	Due Tomorrow	Missing

At the bottom of the page, there is a "Select Tiles" button.



Note: You maybe directed to the ***By Course*** or ***Upcoming/Missing*** tab.

The screenshot shows the Tyler SIS interface. At the top, there is a navigation bar with icons for Back, Home, Student, Year, Links, Print, and Help. The page title is "Assignments" for the "Academic Year - 2017-18 Regular School Year". Below the navigation bar, there are two tabs: "By Course" (selected) and "Upcoming/Missing". A red arrow points to the "By Course" tab. Below the tabs, there are two dropdown menus: "View: Language Arts - 7 - Yr" and "Term: Term-3". Below these are columns for "Teacher", "Grade", and "Course-Section". A table row shows "TS1080-01" with a link "Email Teacher". Below the table, there are columns for "More", "Due", "Assigned", "Assignment", "Category-ID", "Points Possible", "Points Earned", "Percentage", "Special Mark", "Effective Score", and "Grade". At the bottom, there are icons for "Expand All", "Collapse All", "Filter", and "Color Legend".



If you are looking at the **By Course** tab, the page will be blank until you select the **View** (course) and **Term** drop-downs.

Assignments
Academic Year - 2017-18 Regular School Year

By Course Upcoming/Missing

View: Language Arts - 7 - Yr Term: Term-3

Teacher	Grade	Course-Section	More	▼ Due	Assigned	Assignment	Category-ID	Points Possible	Points Earned	Percentage	Special Mark	Effective Score	Grade
		T51080-01											

Expand All Collapse All Filter Color Legend

Select a **course** and **term** to display assignments and the current grade in that course.
(Ex. Language Arts and Term 3)



If you are looking at the **Upcoming/Missing** tab, the page will populate with all the upcoming and missing assignments for all courses.

Navigation icons: Back, Home, Menu, Student, Tyler SIS, Year, Links, Print, Help

Assignment Title: **Assignments**
Academic Year - 2017-18 Regular School Year

By Course: **Upcoming/Missing**

More	Course Name	Term	▼Due	Assigned	Assignment	Category-ID	Possible Points
+	Science - 7	Term-2	Fri 12/22/17		Quarter #2	Participation-2	

Note: the **Color Legend** will explain the different colors used.

Footer icons: Expand All, Collapse All, Filter, Color Legend

Showing data for 30 days back and 30 days forward. Use Filter to change.



Clicking on **Home** in any screen will return you to the Home page of the portal.

Back Home Menu Student Tyler SIS Year Links Print Help

Student Summary
Academic Year - 2017-18 Regular School Year

Announcements Documents Online Registration **Approved** Send Email Student Details Update Household Data

Assignments Today
0 Due Today 0 Due Tomorrow 1 Missing

Select Tiles



If you have any questions or problems, please contact the administrative assistant at your school/program.

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