

ILLINOIS INSTRUCTIONAL MATERIALS CENTER

EQUIPMENT REPAIR FORM

1850 W. Roosevelt Rd. * Chicago, Illinois 60608
Phone (312) 997-3699 * Fax (312) 997-1687

Contact Information:

OWNER INFORMATION:

OWNER'S NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

PHONE # _____

SHIP-TO INFORMATION (IF DIFFERENT):

SHIP-TO NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____

PHONE # _____

Equipment Information:

PRODUCT _____

MANUFACTURER _____

VERSION _____

SERIAL # _____ P.O. # _____

DATE PURCHASED (mm/dd/yy) _____ / _____ / _____

LIST OF ACCESSORIES _____

WARRANTY REPAIR? YES _____ NO _____

PROOF OF PURCHASE ENCLOSED? YES _____ NO _____

**Please include as much detail as possible about the trouble you are having:

Nina Shosan, Associate Director

Email: iimc@chicagolighthouse.org